No.:478/SDWC Date:-16/07/2013

# Minutes of the IAQC Meeting of Sarbati Devi Women's College, Rajgangpur held on 16<sup>th</sup> July' 2013

The meeting was presided over by the Chairperson, IQAC and the following members are present

- 1. Sri. J Parida, Reader in English
- 2. Mrs. N Mishra, Reader in Home Science
- 3. Mrs. M Tripathy, Reader in Home Science
- 4. Mr. S K Panda, Lecturer in Economics
- 5. Mr. R K Mahapatra, Lecturer in Mathematics
- 6. Mrs. P Santha, Jr. Clerk-cum-Computer Assistant
- 7. Mr. Amaresh Panda, Stake holder
  - 1. Resolved to conduct very similar tests for the students of +3 I, II and III years in the first week of August, September & October 2013 to prepare the students for the ensuing University Examinations.
  - 2. More reference books will be purchased taking into consideration the demands of the students.
  - 3. The Construction Agency should be requested to complete the work of UGC Hostel as soon as possible as the existing hostel building is not enough to meet the demands of the students.
  - 4. A team of senior teachers will be requested to look into the food quality and sanitation of the ladies hostel and give a report for follow up action.
  - 5. Awareness classes should be arranged for the ST/ SC students to make them aware to apply for Post Matric Scholarship through Prerana Portal.

No.:894/SDWC Date:-15/10/2013

## Minutes of the IAQC Meeting of Sarbati Devi Women's College, Rajgangpur held on 15<sup>th</sup> October' 2013

The meeting was presided over by the Chairperson, IQAC and the following members are present

- 1. Sri. J Parida, Reader in English
- 2. Mrs. N Mishra, Reader in Home Science
- 3. Mrs. M Tripathy, Reader in Home Science
- 4. Mr. S K Panda, Lecturer in Economics
- 5. Mr. R K Mahapatra, Lecturer in Mathematics
- 6. Mrs. P Santha, Jr. Clerk-cum-Computer Assistant
- 7. Mr. Amaresh Panda, Stake holder
  - 1. Students will be prepared for Inter-College and Inter-University tournaments of Kabaddi & Kho-Kho as our students had reached the finals in the last session.
  - 2. NCC cadets should be trained for 'B' & 'C' certificates as many students have qualified for jobs in Defence & Police force in the past and also for the R D Camp.
  - 3. NSS volunteers should be trained for Republic Day Parade.
  - 4. Study Tour should be arranged after Test Examinations as UGC has provided funds.
  - 5. All the girl students those who have not received training for Self-Defence should be provided with such training as Govt. of Odisha, Dept. of Higher Education has provided money for the same.
  - 6. The Construction Committee should be requested to expedite the work of construction of class rooms which is done by DRDA, Sundargarh with funds provided by the Govt. of Odisha.

### **Action Taken Report**

- 1. Very Similar Tests or Monthly Tests are being conducted successfully.
- 2. Steps are being taken to purchase Reference Books.
- 3. PA, ITDA, Govt. of Odisha has been requested to complete the UGC Hostel before Jan' 2014
- 4. Hostel Superintendents have been requested to look into the proper sanitation of the hostel and to maintain food quality.
- 5. ST/SC students of the College have been sufficiently informed through awareness classes to apply for PMS without fail as Govt. is providing money for the study, boarding and lodging. The College has also helped them to apply online without charging any fee.

No.:59/SDWC Date:-13/01/2014

# Minutes of the IAQC Meeting of Sarbati Devi Women's College, Rajgangpur held on 13<sup>th</sup> January' 2014

The meeting was presided over by the Chairperson, IQAC and the following members are present

- 1. Sri. J Parida, Reader in English
- 2. Mrs. N Mishra, Reader in Home Science
- 3. Mrs. M Tripathy, Reader in Home Science
- 4. Mr. S K Panda, Lecturer in Economics
- 5. Mr. R K Mahapatra, Lecturer in Mathematics
- 6. Mrs. P Santha, Jr. Clerk-cum-Computer Assistant
- 7. Mr. Amaresh Panda, Stake holder
  - 1. Career Counseling classes should be arranged for the benefit of the students inviting different organization and firms.
  - 2. Blood Grouping & Blood Donation Camp should be organized by YRC in this session as funds have been provided by the Govt.
  - 3. The Construction Committee should be requested to expedite the work of construction of class rooms which is done by DRDA, Sundargarh with funds provided by the Govt. of Odisha.

### **Action Taken Report**

- 1. Sufficient number of students have been trained to participate in Inter-College & Inter-University Tournaments like Kho-Kho, Kabaddi and Athletics.
- 2. NCC cadets and NSS Volunteers have been prepared for Pre-Republic Day Parade.
- 3. 40 (forty) students and 05 support staff including teachers are going to North India to visit historical places with funds provided by UGC.
- 4. Around 150 students have been provided Self-Defence Training.

No.:326/SDWC Date:-19/04/2014

# Minutes of the IAQC Meeting of Sarbati Devi Women's College, Rajgangpur held on 19<sup>th</sup> April' 2014

The meeting was presided over by the Chairperson, IQAC and the following members are present

- 1. Sri. J Parida, Reader in English
- 2. Mrs. N Mishra, Reader in Home Science
- 3. Mrs. M Tripathy, Reader in Home Science
- 4. Mr. S K Panda, Lecturer in Economics
- 5. Mr. R K Mahapatra, Lecturer in Mathematics
- 6. Mrs. P Santha, Jr. Clerk-cum-Computer Assistant
- 7. Mr. Amaresh Panda, Stake holder

1. It is resolved that some extra classes should be done during Summer Vacation to provide sufficient awareness to the students about the syllabus and pattern of studies for the next academic session.

#### **Action Taken Report**

- 1. Three Career Counseling classes were arranged for the benefit of the students by IIPM, RIMS and Centurion University.
- 2. All the examinations have been conducted successfully.
- 3. Blood Grouping & Blood Donation Camp have been conducted in the month of Feb' 2014.
- 4. The construction of the new classrooms have progressed to our satisfaction.